



## Minutes of a Meeting held on Thursday 18<sup>th</sup> April 2024 at 44 Fulling Mill Lane, Welwyn AL6 9NP (also online over Google Meet)

### Present:

Mike Newlove (MN) – Chair / Open Tournament Coordinator  
 Kevin Maughan (KM) – Secretary  
 Barbara Lewczynska (BL) - Welfare Officer  
 Joseph Eluekunnel (JE) – Fixtures Secretary  
 Dave Bartlett (DB) – HBA Rep

	Item	Action
1.	<p><b>Apologies</b></p> <p>Nick Goode (NG) – Vice-Chair            Zoltan Tatrai (ZT) –Treasurer            Ronnie Goode (RG) - Closed Tournament Coordinator            Kelly Risley (KR) – Head Coach            Dominic Savage (DS) - Convenor of the Squads Working Group            Ian Robinson (IR) – Schools Rep            Ben Vranjkovic (BV) – Clubs Rep            Jackie Ward (YL) – Publicity Officer</p>	
2.	<p><b>Minutes of previous committee meeting</b></p> <p>The minutes of the last committee meeting (08/02/2024) were accepted unanimously.</p>	
3.	<p><b>Actions from previous meeting not covered by an agenda item</b></p> <p><b>a. Bill Goode’s Memorial Tournament</b></p> <p>The tournament is to be held on 16<sup>th</sup> June. BL and MN confirmed that they are available to help on the day. NG was not at the meeting to report on the latest number of counties that have entered, but the target is 12.</p> <p><b>b. Suspended Coach/Member Communication Process</b></p> <p>This relates to the ongoing question on the issue of coaches/members that have been suspended by BE, and how that is communicated to clubs/county.</p> <p>No confirmation has been received as to whether that is linked to the BE membership system – DB is following up with BE.</p> <p><b>c. Premier Club Registration</b></p> <p>This is still ongoing, and BL is working through a list of outstanding information that BE requires from us. One requirement is that we have two committee members that have completed a full online safeguarding course – RG has registered for the course. Additional procedures and documents need to be prepared; once these are completed and signed off it was agreed that they should be circulated to the coaching team and made available on the website.</p> <p><b>d. Closed Tournament Review</b></p> <p>RG had provided a financial overview of all the season’s closed tournaments. With one left to play there is likely to be a small deficit, but it was agreed that it was not necessary to run these tournaments with a surplus, as they encouraged grass roots play and supported HJBAs core objectives.</p> <p>BE had been contacted and had confirmed that they do not award ranking points for closed tournaments. However, they are reviewing the points system; the details will be released over the next few months.</p> <p>Measures to encourage tournament entry was discussed and in addition to the proposals from the last meeting to emphasise to squad members that they are expected to enter, the suggestion was made that we could possibly use Tanya Angus’ Hertfordshire schools emailing list to reach schools that haven’t affiliated to HJBA.</p>	<p><b>DB</b></p> <p><b>BL/KM</b></p> <p><b>KM</b></p>





	<p><b>h. Medium/Long Term Spending Review</b></p> <p>Deferred until a later meeting.</p> <p><b>i. Investment Account</b></p> <p>The current fixed term account has matured and the funds, along with the interest generated had been reinvested for a further six-month period.</p>	
<p><b>6.</b></p>	<p><b>Extra Coaching Session</b></p> <p>It was agreed that the extra coaching session had been a success with improvement seen in the players attending. The intention is to continue to run the session next season.</p> <p>Bishops Hatfield school is not available due to exams. It may be possible to move the sessions for this term to HSV on a Wednesday evening, and continue throughout the summer subject to demand.</p>	<p><b>NG/ KR</b></p>
<p><b>7.</b></p>	<p><b>AGM Arrangements</b></p> <p><b>a. Date</b></p> <p>To be held on Thursday 27<sup>th</sup> June 2024 in the Conference room at HSV, starting at 1930.</p> <p><b>b. Next Season's Committee</b></p> <p>All committee members have been asked whether they are prepared to stand next season. JE has indicated that he would like, after several years in post, to step down from the role of fixtures secretary. He is however prepared to provide an extended handover. A suitable replacement needs to be found.</p> <p><b>c. Bursaries Sub-Committee</b></p> <p>Mary Wikler and Pat Walker had been contacted and are prepared to continue in the role of running the bursaries sub-committee.</p> <p><b>d. Vice Presidents</b></p> <p>It was agreed that all the existing Vice Presidents should be put forward for re-election at the AGM:</p> <p style="padding-left: 40px;">Marion Conway Malcolm Lumb Megan Lumb Pat Walker Mary Wikner Ken Winchester</p> <p><b>e. Young Coach and Volunteer of the Year</b></p> <p>No submissions have yet been received, but DB may have a worthy candidate.</p>	<p><b>ALL</b></p> <p><b>DB</b></p>
<p><b>8.</b></p>	<p><b>Squad Trials Arrangements / Trials Registration Document / Age Groups</b></p> <p>The format of the trials has been changed so that age groups will be given non-overlapping times. This will mean that all coaches and team managers will be available to assess each age group:</p> <p><b>22nd May:</b></p> <p style="padding-left: 40px;">U11 – 1800 – 19.30</p> <p><b>26<sup>th</sup> June:</b></p> <p style="padding-left: 40px;">U13 – 1800 – 1900 U15 – 1900 – 2000 U17 – 2000 – 2100 U19 – 2100 – 2200</p> <p>All players will be asked to arrive 30 minutes early to register.</p> <p>A trials registration document needs to be prepared with these details and circulated widely and made</p>	



	available on the website.  A membership letter and online forms for the successful triallists need to be prepared, along with a letter for the unsuccessful triallists with details of clubs with vacancies, and made available at the trials.	KM  KM
9.	<b>Coaching Teams for 2024/25</b>  KR is reviewing the coaching teams and will circulate the details soon.	KR
10.	<b>Web Site Update / Social Media</b>  Steve Maidment from Goode Sports has started posting to our Instagram account. A new email account ( <a href="mailto:news@hjsba.org.uk">news@hjsba.org.uk</a> ) has been set up for photos and news which forwards to Steve. KM has started publicising the email address on the member communication emails. It is important that messages should be posted on Instagram quickly after any event. NG to check with Steve of any issues.	NG
11.	<b>Committee Reports</b>  MN – Our next Open tournament (U15 Bronze) had attracted a good entry.  DB - there is a BE General Meeting this month. One topic for discussion is facilities. DB had had a discussion at the Masters' All England, held at HSV last weekend. Shortage of courts had meant running the tournament as a knockout, rather than with boxes. Derek Batchelor and Peter Emptage expressed a keen interest in use of additional local facilities, Oaklands Collage and/or Gosling Sports Park, and have raised with Mike Reaid, BE Facilities Manager and Liam Cooper. This has synergy with HJBA and HBA interest in a Herts County Facility.  NG and DB are setting up a meeting with Liam Cooper to progress this.  KM – the minutes from the last BE Meeting mentioned a primary schools initiative. Given that we are funding IR to carry out work in primary schools we need to find out how the BE initiative is going to work and how will it be funded. DB to ask at the upcoming General Meeting.  DB - Secondary schools' tournament – in an attempt to increase entries next year, Tanya Angus is running a survey to identify what are the main obstacles to schools entering.	DB/NG  DB
12.	<b>Communications with Members</b>  It was felt that we should be using Tanya Angus to circulate relevant HJBA information to more schools. It was agreed that she should be copied on all 'Communication' emails.	KM
13.	<b>AOB</b>  DB - the secondary schools' tournament needs more publicity. Notification to be sent out for next season's event around 1 <sup>st</sup> September. Text of the email to be provided to KM  IR – had suggested that we look at setting up county sessions in locations outside Hatfield. This was discussed and although it was appreciated that this would be good for getting players from more distant areas of Hertfordshire involved in junior county it was impractical to set up additional cells full time, as we don't have the coaches to staff them. It was suggested that we might be able to offer a limited number of training sessions over summer if clubs could identify players with potential.	DB  MN/KR /NG
14.	<b>Date of Next Meeting</b>  Online meeting to confirm budget, fees and coaching team at 19:30 on 6th June	KM

K Maughan  
Honorary Secretary  
HJBA