



## Minutes of meeting held on Monday 23<sup>rd</sup> March 2020

### Present:

Mike Newlove (MN) – Chair / Open Tournament Coordinator  
 Nick Goode (NG) – Vice-Chair  
 Ying Lee (YL) – Treasurer  
 Kevin Maughan (KM) - Secretary  
 Barbara Lewczynska (BL) – Welfare Officer / Closed Tournament Coordinator  
 Joseph Eluekunnel (JE) – Fixtures Secretary  
 Ben Vranjkovic (BV) – Schools Rep  
 Dominic Savage (DS) - Convenor of the Squads Working Group  
 Dave Bartlett (DB) – HBA Rep

	Item	Action	Due by
1	<b>Apologies</b> John Stobo (JS) – Clubs Rep Jackie Ward (JW) – Newsletter/Publicity Editor		
2	<b>Meeting Organisation</b> It was agreed that as the meeting was being held online, using Zoom, that we would skip any non-essential agenda items and only focus on any issues that needed immediate discussion.		
3	<b>Bill Goode's Bequest</b> JS has proposed a memorial annual tournament that has been given the approval in principle by the Goode family and agreed by the committee. Three dates have been suggested and it was agreed that 17 <sup>th</sup> April 2021 was the preferred date. The preference is for an U16 tournament, but NG asked that we investigate the option of having two age groups at the same time (probably including an U12 tournament). HSV availability for 17/4/21 for 8 or 12 courts to be checked.	NG	
4	<b>COVID-19 Actions</b> <ol style="list-style-type: none"> <li>a. <b>Trials</b>                These will now no longer be held in June and will be rescheduled once the situation becomes clearer. Options would be to hold them on the first squad night, or on a weekend in September.                Hall booking to be cancelled                Decision to be communicated through website and Facebook</li> <li>b. <b>Young Coach and Young Volunteer of the Year</b>                To be postponed until next season</li> <li>c. <b>U15 Open Tournament</b>                All entries need to be refunded. Most have been paid using PayPal and need to be refunded back through PayPal to avoid charges. List of all names to be sent to YL.</li> <li>d. <b>AGM</b>                A decision about holding the AGM has been deferred until the situation becomes clearer.                Decision to be communicated through website and Facebook</li> <li>e. <b>Summer Club</b>                Currently cancelled, but to be reviewed once the situation becomes clearer</li> </ol>	BL KM  MN  KM	



	<p><b>f. Squad Tournament Rebate</b> Being processed by YL. Last season's rebates totalled 16 players (£2.4k). Rebate to be reviewed once this season's accounts have been finalised and the situation over next season's tournaments becomes clearer.</p> <p><b>g. Accounts</b> YL commented that her work commitments have been impacted by COVID-19 and this had affected her ability to keep up to date with HJBA accounts. She will, however, try to fit the work in as and when she has time.</p>		
<b>5</b>	<p><b>AOB</b></p> <p>a. Our ClubMark renewal is due later this month.</p> <p>b. The issue of squad fee refunds for injured players was discussed. It was decided that no refunds should be given.</p> <p>c. Parental coaching at Shires League matches - need to announce prior to start of matches what the rules are on coaching during the games.</p> <p>d. BE membership consultation (DB) – a response had been given to DB following BE's request for feedback on BE membership, but this was at very short notice. BE has confirmed additional consultation will be carried out, but it is not clear who is going to be consulted</p> <p>e. Goode Sports – the sponsorship provided by Goode Sports should be formalised in a document.</p> <p>f. General feeling at the meeting was that the experiment using Zoom had been successful and could be used for future committee meetings. It may be possible to continue to use Zoom after the COVID-19 problem has been resolved to allow committee members to participate in meetings, even when unable to physically attend the meeting. Cost is about £15/month.</p>	<p><b>NG</b></p> <p><b>SQD MGRS</b></p> <p><b>KM/NG</b></p>	
<b>6</b>	<p><b>Date of Next Meetings</b></p> <p>To be reviewed once the situation with COVID-19 becomes clearer.</p>	<p><b>KM</b></p>	

K Maughan  
Honorary Secretary  
HJBA